

University of California, Merced

International Travel Safety Plan

This form may be used by a Principal Investigator (PI) or Faculty Lead to assist with the development of a Safety Plan when leading research teams or student groups abroad. **The completed Safety Plan should be shared with all the members of the research team or group and kept on file at your campus department.** Multiple trips to the same location can be covered by a single Safety Plan. The Safety Plan should be revised whenever a significant change to the location or scope of fieldwork occurs. Risk Services is available to assist in completion or review of the Safety Plan riskservices@ucmerced.edu

Principal Investigator:

Faculty Lead or Department:

Phone Number:

E-mail Address:

Dates of Travel: *(List multiple dates if more than one trip is planned.)*

Location of Travel:

Country: _____

Research Site (if applicable): _____

Nearest City: _____
(Name, Distance from Site)

Nearest Hospital: _____
(Location, Distance from Site)

Purpose of Trip:

University Contact

Local (Field) Contact

Name

Phone

Name

Phone

Emergency Procedures: *(Include detailed plans including evacuation and emergency communication.)*
Include a separate sheet if necessary.

First Aid Training: (List any team members who are trained in first aid and the type of training received.)

Physical Demands: (List any physical demands required for trip; e.g., diving, climbing, high altitude.)

Risk Assessment: List identified risks associated with the activity or the physical environment (e.g., extreme heat or cold, wild animals, endemic diseases, firearms, explosives, violence). List appropriate measures to be taken to reduce the risks. *Include a separate sheet if necessary.*

<i>Identified Risk</i>	<i>Control of Risk</i>
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Travel Immunizations: (List required immunizations/prophylaxis.)

Traveler Names (List the names of those traveling.)